

RESOLUTION NO. 7611

WHEREAS, commencing January, 2011, the Board of Commissioners (the “Board”) of the Public Building Commission of Chicago (the “Commission”) will accept public comments at all meetings of the Board and its Committees that are subject to the Open Meetings Act (5 ILCS 120/1 et seq.); and

WHEREAS, members of the public will be afforded an opportunity, subject to reasonable restraint, to provide public comments during each meeting of the Board and its Committees which is open to the public; and

WHEREAS, the Board desires to adopt procedures and guidelines that apply to public comments at meetings of the Board and its Committees in order to conduct the business and affairs of the Commission in an orderly, efficient manner.

NOW, THEREFORE, Be it Resolved by the Board of Commissioners of the Public Building Commission as follows:

1. Date and Time. A public comment period will be held during each Board Meeting and Committee Meeting. Regularly scheduled meetings of the Board are held at 2:30 p.m. on the second Tuesday of each month (except for the Annual Meeting, which is held on the first business day in October), in the Second Floor Board Room, Richard J. Daley Center, 50 W. Washington Street, Chicago, Illinois 60602. Meeting dates of the Board are subject to change and posted in accordance with the Open Meetings Act. Meeting dates and times of the Administrative Operations Committee and the Audit Committee are also posted in accordance with the Open Meetings Act.

2. Registration Requirements. Persons who wish to address the Board or its Committees during the public comment period must complete a registration from which includes the name of the proposed speaker and any relevant title or affiliation. Registration forms must be submitted to the Executive Director of the Commission or her designee at the Office of the Public Building Commission, Room 200, Richard J. Daley Center, 50 W. Washington Street, Chicago, Illinois. Registration forms must be received by the Commission at least two hours prior to the meeting at which comments will be given. The request must set out clearly the nature of the subject matter to be presented and must relate to matters within the authority of the Board of Commissioners or its Committees.

3. Presentations. Public comments are limited to issues of concern before the Board or its Committees, as applicable, and shall not contain remarks of a personal nature directed toward a member of the Board, employees of the Commission or any other individual. The Board will not hear presentations on the following topics: vendors seeking to sell goods or services to the Commission; litigation involving the Commission; proposals or bids or contracts or professional services agreements with the Commission during the past 12 months or grievances of employees, contractors, consultants or other entities doing business with the Commission. The Chairman of the Board and the Chairman of each Committee of the Board are granted broad discretion to limit the remarks of any speaker who fails to follow the requirements of this Resolution.

4. Time Limitations. Speakers will have two minutes each to present their remarks. Groups must select a maximum of two representatives to speak on their behalf. The Commission has discretion to restrict inappropriate, repetitive or redundant comments.

5. Record Keeping. The minutes of each Board Meeting and Committee Meeting will include the name of any speaker that addresses the body and the nature of the comment. Copies of all written comments will be kept in the office of the Commission and will be made a part of the Board or Committee proceedings.

6. Implementation. The Executive Director is authorized and directed to implement the provisions of this Resolution.