



PUBLIC BUILDING COMMISSION

Minutes of the Administrative Operations Committee meeting held February 1, 2016

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

The meeting of the Administrative Operations Committee of the Public Building Commission of Chicago was held in the 2nd floor Board Room at the Richard J. Daley Center on February 1, 2016 at 1:00 p.m.

The following Committee members were present:

Commissioner Jose Maldonado – Chairman
Commissioner Arnold Randall
Reverend Albert D. Tyson, III

Also present were:

Felicia S. Davis
Lori Lypson
Lisa Giderof
Raven DeVaughn
Kathy Galvin
Mary Pat Witry
Tanya Foucher-Weekley
Eileen Ryan
Ray Giderof
Art Del Muro
Gina Johnson
Anne Fredd

The reading of the minutes of the February 1, 2016 Administrative Operations Committee meeting which were previously distributed, was dispensed with. Upon motion duly made and seconded the minutes of said meeting were unanimously adopted.

Pursuant to Section 2.06(g) of the Open Meetings Act, a public comment period was held. No comments or statements were presented by any persons.

The Chief Operating Officer Lori Lypson reported on a Task Order Award for Specialty Consultant services as follows;

1. Environmental Category A/B/C: Southeast Area Elementary School (Cradle to Grave)
AMEC Environment & Infrastructure, Inc. \$166,681.50

The Chief Operating Officer also provided a recommendation to appoint Jackson Harlan, a certified Woman owned Business Enterprise (WBE) as the AOR for the Early Learning Educational Investments project. Jackson Harlan has agreed basic services shall not to exceed \$12,000 plus reimbursable expenses

The reports from the Chief Operating Officer were accepted.

The Director of Risk Management Eileen advised the committee regarding property and liability insurance renewals for 2016 with the following premiums as follows;

- Primary General Liability \$1,000,000 – \$73,411
- Second Layer Umbrella \$25,000,000 - \$100,000
- Third Layer Excess \$25,000,000 - \$33,000
- Property - \$199,500
- Workers' Compensation - \$15,541;
- Bonds - \$1,869; Crime - \$5,222; and Directors & Officers - \$39,933.

The PBC's insurance program continues to trend down with overall premium reductions of over \$51,000, or 10%. There was an additional \$7,000 in savings resulting from the competitive insurance brokerage selection process approved in October. The total insurance savings for 2016 will be \$58,000.

The report from the Director of Risk Management was accepted.

The Director of Procurement Raven DeV Vaughn advised the committee regarding the following amendments to Professional Services Agreements for PBC Administration;

Unisys (LAN/Desktop Support)	\$70,312.08
LCP Tracker (Compliance Software)	\$60,000.00

The report from the Director of Procurement was accepted.

The Director of Construction Ray Giderof advised the committee regarding the proposed Change Orders.

Mt. Greenwood Elementary School Modular, OCA Construction, Inc., for a liquidated damages credit of (\$5,675.89) for underutilization of minority apprentices (\$3,431.85) and City of Chicago Residents (\$2,244.04).

Lincoln Elementary School Annex, Blinderman-Meccor Joint Venture, \$50,689.00 for glass and dichroic film in lieu of owner-specified accent material and frame at rooftop.

The Director of Construction also advised that six field orders were issued involving the following projects:

- 05660 Southwest Area School
- Project: C1565 K.R. Miller Contractors, Inc.
- Current Contract Value: \$35,987,000.00
- Original Commission's Contingency: \$1,100,000.00
- Current Commission's Contingency Balance: \$1,092,453.00
- 010 1/7/2016 \$ (1,579.00) Soil depth and modular trellis revisions (E/O B List)
- 017 1/7/2016 \$100.00 Lighting control modifications (E/O B List)
- 019 1/7/2016 \$3,630.00 Hardware lockset revisions at Unisex bathroom locations (Client Directed)
- Total \$ 2,151.00

05750 Canty Elementary School Annex

Project: C1568 Friedler Construction Company

Current Contract Value: \$13,372,478.22

Original Commission's Contingency: \$250,000.00

Current Commission's Contingency Balance: \$240,992.00

008 1/7/2016 \$9,264.40 Door frame type and hardware revisions (E/O A List)

10 1/7/2016 \$13,774.70 Column base plate revisions associated with Issue for Construction set
corrections (E/O A List)

Total: \$23,039.10

Project: 05770 Edwards Elementary School Annex & Renovations PS2036 Berglund Construction

Field Order# Approval Value

Current Contract Value: \$15,118,002.00

Original Commission's Contingency: \$100,000.00

Current Commission's Contingency Balance: \$46,728.00

016 1/14/2016 \$ 1,900.00 Add steel bracing (angle kickers and grout) to masonry wall at northwest corner
of the new annex (E/O B List)

Total: \$1,900.00

The Committee accepted the reports from the Director of Construction.

The meeting was adjourned.