



**PUBLIC BUILDING COMMISSION OF CHICAGO
MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON
JANUARY 26, 2016**

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

The Audit Committee Meeting of the Public Building Commission of Chicago was held in the Board Room on the 2nd Floor, Richard J. Daley Center on January 26, 2016 at 1:00 p.m.

The following Committee members attended

Commissioner Cabrera – Chairman
Commissioner Samuel Wm. Sax, Member
Commissioner Arnold L. Randall, Member

Also attending:

Felicia S. Davis
Paul Spieles
Lori Lypson
Mary Pat Witry
Tanya Foucher-Weekly
Raven DeVaughn
Lisa Giderof
Allen Truesdell, Deloitte
Kathleen Candela, Deloitte
Angie Cipolla, Deloitte
Langdon Neal, Neal & Leroy
Anne Fredd, Neal & Leroy
Robert Markin, Chico & Nunes, P.C.
Allison Maloney
Kathryn Pensack

The meeting was called to order. The reading of the minutes of the September 18, 2015 meeting, which had previously been distributed, was dispensed with and upon motion duly made and seconded the minutes of said meeting were unanimously adopted.

Pursuant to Section 2.06(g) of the Open Meetings Act, a public comment period was held. Kathryn Pensack provided comments regarding comparison costs of recently built buildings in the City of Chicago.

The first report, provided by Tanya Foucher-Weekly, was an regarding the appointment of Deloitte & Touche, LLP (Deloitte) to prepare the Basic Financial Statements as of and for the Year Ended December 31, 2015 and to provide an Independent Auditor's report for this period at the not-to-exceed amount of \$170,000.00, a \$7,000 reduction from the fee paid in 2014, which includes value added services.

The report from the PBC Comptroller was accepted

Next Kathleen Candela, the lead Client Service Director for Deloitte & Touche, Reviewed the 2015 Client Service Plan for the Public Building Commission and formally described the audit planning process that will be undertaken for 2016 including: the client service team, which includes M/WBE partners, Washington Pittman & McKeever, LLC and Vema Butler & Company. Ms. Candela detailed Deloitte's corporate audit approach, significant risks that must be considered during the audit, required communications for the Audit Committee, a high level schedule and developments in auditing standards and accounting. Deloitte will provide value added services including technical training of staff, subscription to Deloitte Audit Research Tool, onboarding assistance for new finance staff and access to subject matter experts to provide insight on important issues facing the PBC. The timely completion of the audit is anticipated, in compliance with the

requirements of the Government Finance Officers Association's Comprehensive Annual Financial Report (CAFR) program.

The report from Deloitte was accepted.

Langdon Neal advised the Audit Committee that attorney Allison B. Maloney has been retained by F.H Paschen, S.N. Nielsen & Associates, LLC (Paschen) as its full-time Compliance Manager pursuant to the terms of the Settlement Agreement with Paschen.

Mr. Robert Markin addressed the Committee and introduced Allison Maloney. Ms. Maloney spoke to the Committee and provided information on her background and an overview of compliance efforts taken by Paschen thus far. The committee discussed the reporting and training requirements as well as challenges the compliance manager may face.

Next, the Audit Committee approved the recommendation by General Counsel to dismiss the Notice of Cause for Debarment filed against Paschen based on Paschen's compliance with the terms and conditions of the Settlement Agreement.

The Audit Committee accepted receipt of the 2015 4th Quarter Report from the Office of the Inspector General regarding the Public Building Commission.

The meeting was adjourned.

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