



**PUBLIC BUILDING COMMISSION OF CHICAGO
MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON
FEBRUARY 10, 2017**

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

The Audit Committee Meeting of the Public Building Commission of Chicago was held in the Board Room on the 2nd Floor, Richard J. Daley Center on February 10, 2017 at 1:30 p.m.

The following Committee members attended

Commissioner Cabrera – Chairman
Commissioner Samuel Wm. Sax, Member

Also attending:

Carina E. Sánchez
Lori Lypson
Raven DeV Vaughn
Lisa Giderof
Bryant Payne
David Bryant
Erin O’Keefe
Mary Pat Witry
Tanya Foucher-Weekly
Langdon Neal, Neal & Leroy
Jeanette Sublet, Neal & Leroy
Matthew Peterson – Office of Inspector General
Kwosi K. Obeng – Office of Inspector General
Jesse Escarpita – Office of Inspector General
Kevin Smith – Office of Inspector General

The meeting was called to order. The reading of the minutes of the June 29, 2016 meeting, which had previously been distributed, was dispensed with and upon motion duly made and seconded the minutes of said meeting were unanimously adopted.

Pursuant to Section 2.06(g) of the Open Meetings Act, a public comment period was held. No comments or statements were presented by any persons.

The PBC’s Executive Director Carina E. Sánchez provided a report on the procurement process to select an auditor to provide audit services for the PBC. On 11/2/16, the PBC issued a Request for Proposals and Qualifications seeking firms interested in providing audit services to the PBC. In response to the advertisement, three submissions from firms interested in providing audit services were received. PBC staff evaluated each firm’s submission for experience and past performance, qualifications of the organization and key personnel, project approach, pricing and proposed MBE/WBE utilization plans. There was a discussion regarding the role of the Audit Committee in this process. The Audit Committee requested that Legal Counsel provide an opinion to clarify the role of the committee and communication to the committee in the selection process. Langdon Neal agreed to provide the requested opinion.

Following discussion, the Audit Committee recommended a one-year contract extension to Deloitte & Touche, LLP for audit services. This extension will not exceed the terms and conditions of the current contract and will include the existing minority sub-consultant team members.

Kuasi Obeng from the Office of the Inspector General for the City of Chicago presented the PBC's Fourth Quarter 2016 Report. The Inspector General did not open or conclude any investigations regarding the operations of the PBC and reported a total of three active investigations.

Matthew Peterson from the Office of the Inspector General provided an overview of the Office of Emergency Management and Communications Public Safety Cameras Audit, dated December 2016. The report has been published and is available on the Inspector General's website.

Jesse Escarpita from the Office of the Inspector General reported that the OIG is in the research phase of a review of the PBC change order and vendor review processes.

The Audit Committee accepted the reports from the Office of the Inspector General.

An Executive Session was convened pursuant to 5 ILCS 120/2(29) of the Open Meetings Act.

The Audit Committee reconvened and took no action in Executive Session that required a vote in open session.

The meeting was adjourned.

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