



MEETING AGENDA

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

Meeting Date:	February 5, 2018	Meeting Subject:	PRE-BID CONFERENCE
Meeting Time:	10:00 a.m.	Project Name:	Read Dunning School
Meeting Location:	PBC Boardroom, 2 nd Floor 50 West Washington Street Chicago, IL 60602	Project Number:	05165
		Project Address:	4071 North Oak Park Avenue Chicago, IL 60634
Meeting Facilitator:	Patricia Montenegro Contract Officer	Contract Number:	C1591

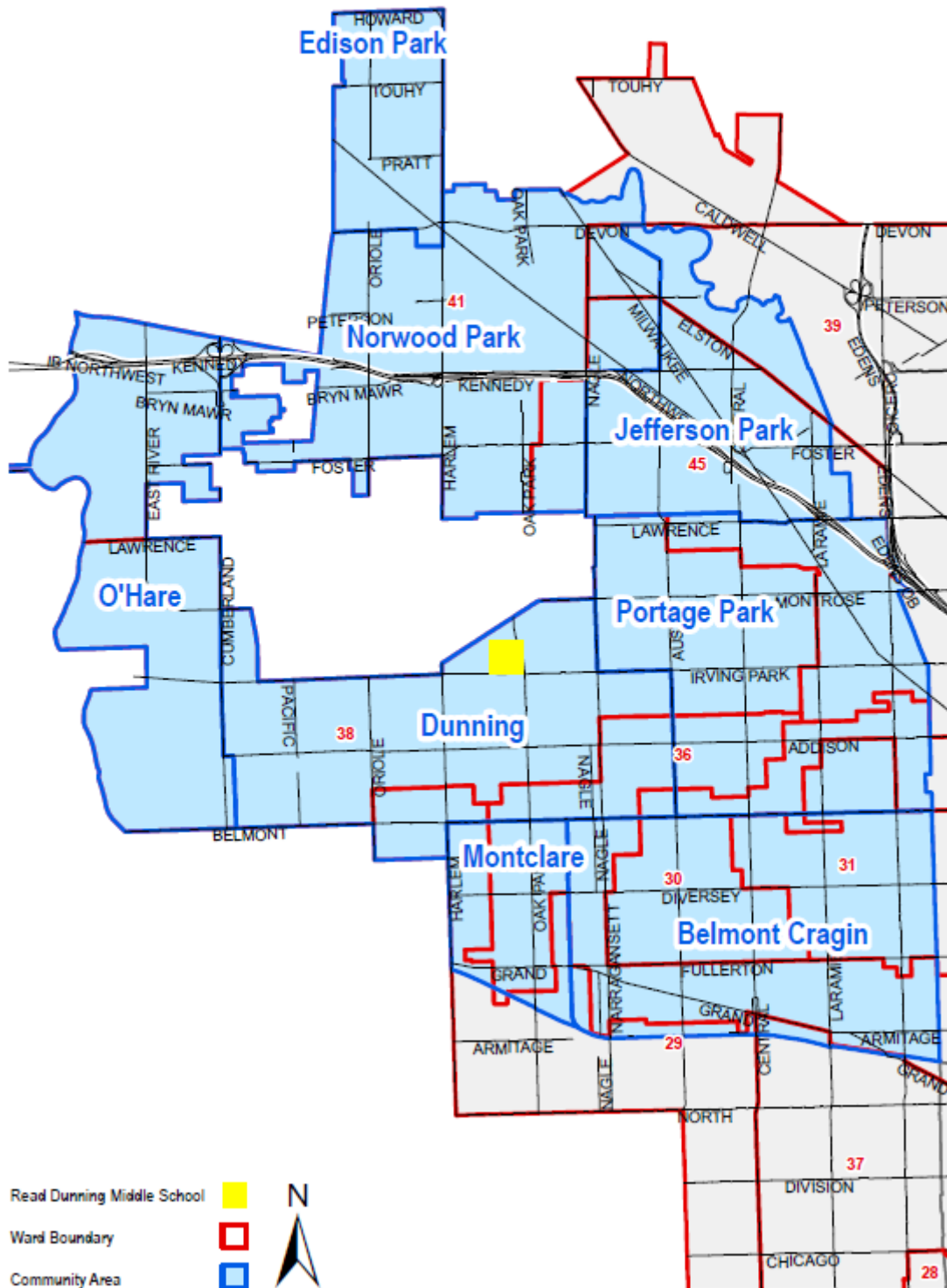
1. **Welcome and Introductions**
2. **Project Overview** – Andy Horn, Project Manager
 - a. Project Overview
 - i. Architect of Record – STL Architects, Inc.
 - ii. Scope of Work
 - iii. Phasing Plan
 - b. Time of Completion *{Book 1, Page 6, §II.E.}*
 - i. Schedule Milestone #1: 4/30/2018
 - ii. Schedule Milestone #2: 7/26/2018
 - iii. Schedule Milestone #3: 4/2/2019
 - iv. Substantial Completion: 8/2/2019
 - v. Schedule Milestone #4: 8/2/2019
 - c. Liquidated Damages *{Book 1, Page 6, §II.H.}*
 - i. Substantial Completion: \$1,500 per day
3. **Procurement Requirements and Contract Documents** – Patricia Montenegro, Senior Contracts Manager
 - a. Construction Contract Documents
 - i. Books 1, 2, 3, and drawings are available at:
Springer Blueprint Service, Inc.
10640 South Western Avenue
Chicago, Illinois 60643
Contact Name: David Drenner
Telephone number: 773-238-6340
<https://www.springerblueprint.com/>
 - b. Mandatory Technical Review Meeting
 - i. **Mandatory Technical Review Meeting is Monday, February 5, 2018 at 10:30 a.m.** in the PBC Board Room on the 2nd floor of the Richard J. Daley Center, 50 West Washington Street, in Chicago, Illinois 60602.
 - a) A representative of each Prequalified firm must be present and must sign the Mandatory Technical Review Meeting Attendance Sheet no later than 15 minutes after the scheduled start of the meeting. Prequalified firms that do not sign in by the allotted time will not be permitted to bid.
 - c. Non-Mandatory Site Visit
 - i. **Non-Mandatory Site Visit is Tuesday, February 6, 2018 at 9:00 a.m.** at 4071 North Oak Park Avenue, Chicago, IL 60634. Attendees are to meet at the west entrance to the site off of N. Oak Park Avenue near the intersection with W. Irving Park Road. Closed-toe shoes are required to walk the site.
 - a) Bidders shall be responsible for inspecting the Site to become familiar with the conditions relating to the Work to be performed, the facilities involved, and the site logistics required in the successful performance of this Contract. Failure of the Bidders to visit the Site shall not relieve or alter the Bidder's responsibility for completing the Work as required by the Contract Documents.
 - b)

- d. Requests for Information/Questions Deadline {Book 1, page 8, (II)(A)}
 - i. Questions are due no later than **Friday, February 16, 2018 by 4:30 p.m.**
 - ii. Must be submitted in writing, via email to PBC's Sole Point of Contact: Patricia Montenegro, Contract Officer: patricia.montenegro@cityofchicago.org
 - e. Bid Due Date and Opening/Submittal Requirements {Book 1, Page 5, (II)(A)(13)}
 - i. **Bids are due Thursday, March 1, 2018 by 11:00 a.m.** and a Public Bid Opening will be held immediately following receipt of bids in the PBC Board Room on the 2nd floor of the Richard J. Daley Center, 50 West Washington Street, in Chicago, Illinois 60602.
 - ii. Two single-sided, fully executed, and sealed bids, including Bid Bonds, are due at the office of the Public Building Commission, Richard J Daley Center, 50 West Washington, Room 200, Chicago, Illinois 60602.
 - iii. Sealed packages must be received and stamped by our Front Desk Personnel by the designated due date/time.
 - f. Pre-Award Meeting/Submittal Requirements {Book 1, Page 5, (II)(A)(19)}
 - i. A **Pre-Award Meeting is tentatively scheduled for Tuesday, March 6, 2018 at 9:30 a.m.** in the PBC Board Room on the 2nd floor of the Richard J. Daley Center, 50 West Washington Street, in Chicago, Illinois 60602. For this meeting, the Lowest Responsive and Responsible Bidder shall be required to:
 - a. Have, at minimum, the Project Executive, Project Manager (if known), and Cost Estimator in attendance at the meeting
 - b. Invite principals of all MBE/WBE Subcontractors listed on Schedule D
 - c. Invite principals of all Critical Subcontractors listed on Critical Subcontractor List
 - d. Provide and be prepared to discuss the Schedule of Values for the project
 - e. Provide a list of Pre-Award meeting attendees in advance of the meeting
 - g. Notice of Award {Book 1, Page 6, (II)(A)(20)}
 - i. Notice of Award Date: **Notice of Award is anticipated to be issued on or before Wednesday, March 14, 2018.** The successful General Contractor will be required to return a compliant Certificate of Insurance and Payment and Performance Bond within seven (7) days of the issuance of the Notice of Award.
- 4. Book 1 and Book 2 Highlights** – Lori Ann Lypson, Chief Operating Officer/Chief of Staff
- a. Construction Budget (Book 1, page 4) - \$49,500,000.00
 - b. List of Prequalified General Contractors (Book 1, page 5)
 - c. Mandatory Project Staffing (Book 1, page 6)
 - d. Scheduling Software Requirements (Book 1, page 7)
 - e. Prevailing Wage Rates (Book 1, page 6) (Prevailing Wage Act 820 ILCS 130/1-12)
 - i. LCP Tracker - Electronic payroll submission
 - f. MBE and WBE (Book 1 Page 6, Book 2 Page 127- 134)
 - i. **26% MBE & 6% WBE**
 - ii. City and County Certifications only
 - iii. B2Gnow : MBE/WBE Compliance monitoring
 - iv. Established Business, Manufacturers, Suppliers, and Brokers
 - v. Schedule D
 - vi. Schedule C
 - g. Schedule B – Joint Venture Affidavit (Book 1, page 24)
 - i. JV Agreement and Certification Letter
 - h. Bid Form (Book 1, page 15)
 - i. Community Hiring - 7.5% (Book 1, page 10) (Book 2, page 118)
 - j. Basis of Award (Book 1, page 11, 19-20) (Book 2, page 135)
 - i. Award Criteria Figure
 - a. Maximum 70% - Minority Journeywork, Apprentice, and Laborer
 - b. Maximum 15% - Female Journeywork, Apprentice, and Laborer
 - ii. 50% - City of Chicago Residents
 - k. PLA (Book 1, page 13 – Exhibit 5, page 54)
 - l. Assist Agency List (Book 1, page 53 – Exhibit 4)
 - m. Personnel (Book 2, Article 9, page 33)
 - i. Competency of Workers updated with clause requiring Commission approval or return of removed personnel



Read Dunning School Community Hiring Areas

Ward 38 | Community Area: Dunning





Public Building Commission of Chicago **ASSIST AGENCIES**

Assist agencies are comprised of chambers of commerce and not-for-profit agencies that represent the interests of small, minority- and/or women-owned businesses.

BLACK CONTRACTORS UNITED *

12000 Marshfield Ave
Calumet Park, IL 60827

Carole Williams

bcunewera@att.net

(708) 389-5730

blackcontractorsunited.com

CHATHAM BUSINESS ASSOCIATION: SMALL BUSINESS DEVELOPMENT, INC.

800 E 78th St
Chicago, IL 60619

Melinda Kelly

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(773) 994-5006

cbaworks.org

CHICAGO URBAN LEAGUE

4510 S Michigan Ave
Chicago, IL 60653

Jason Johnson

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(773) 451-3547

thechicagourbanleague.org

CONSTRUCTCONNECT *

3825 Edwards Rd, #800
Cincinnati, OH 45209

Cassidy Bailey

[cassidy.bailey@](mailto:cassidy.bailey@constructconnect.com)

constructconnect.com

(800) 364.2059 ext. 7204

CONSTRUCTION BUSINESS DEVELOPMENT CENTER

202 S Halsted St
Chicago Heights, IL 60411

Paul Murtagh

pmurtagh@prairiestate.edu

(708) 709-3692

prairiestate.edu

FEDERATION OF WOMEN CONTRACTORS *

4210 W Irving Park Rd
Chicago, IL 60641

Beth Doria

fwcchicago@aol.com

(312) 360-1122

fwcchicago.com

HISPANIC AMERICAN CONSTRUCTION INDUSTRY ASSOCIATION (HACIA)

650 W Lake St, #415
Chicago, IL 60661

Jorge Perez

jperez@haciaworks.org

(312) 575-0389

haciaworks.org

ILLINOIS BLACK CHAMBER OF COMMERCE

411 Hamilton Blvd, #1404
Peoria, IL 61602

Kenyatta Fisher

larryivory@illinoisblackchamber.org

(309) 740-4430

illinoisblackchamber.org

LATIN AMERICAN CHAMBER OF COMMERCE

3512 W Fullerton Ave
Chicago, IL 60647

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(773) 252-5211

laccusa.com

RAINBOW/PUSH COALITION

930 E 50th St
Chicago, IL 60615

John Mitchell

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(773) 256-2766

rainbowpush.org

WOMENS BUSINESS DEVELOPMENT CENTER

8 S Michigan Ave, #400
Chicago, IL 60603

Frieda Curry

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(312) 853-3477

wbdc.org

U.S. MINORITY CONTRACTORS ASSOCIATION

1250 Grove Ave, #200
Barrington, IL 60010

Larry Bullock

[larry.bullock@](mailto:larry.bullock@usminoritycontractors.org)

usminoritycontractors.org

(847) 852-5010

usminoritycontractors.org

FOLLOW THE PBC:



OR VISIT US ONLINE AT PBCCHICAGO.COM

2017.12.05

* Firm only receives electronic notification of PBC IFB Documents.