



# Meeting Agenda

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

**Meeting Date:** November 26, 2018      **Meeting Subject:** Pre-Submittal Conference

**Meeting Time:** 10:00 AM      **Project Name:** Construction Management at Risk Services for Various Chicago Public Schools (Package 1)

**Meeting Location:** Charles A. Hayes Family Investment Center      **Contract Number:** PS3021  
 Multipurpose Room  
 4859 South Wabash  
 Chicago, IL 60615

**Meeting Facilitator:** Patricia Montenegro  
 Contract Officer

1. **Welcome** – Patricia Montenegro – PBC
2. **Construction Management at Risk Services Overview** – Ray Giderof (PBC), Kerl Lajeune (PBC)
  - a. General Scope of Services
3. **Networking Session**
4. **Procurement Timeline** – Patricia Montenegro – PBC
  - a. Issue RFP ..... November 5, 2018
  - b. Addendum 1 issued ..... November 9, 2018
  - c. Questions Deadline ..... November 14, 2018 2018 at 4:30PM
  - d. Addendum 2 issued ..... November 16, 2018
  - e. Addendum 3 issued ..... November 23, 2018
  - f. Pre-Submission Conference ..... November 26, 2018
  - g. Submission Deadline ..... November 30, 2018 at 1:00PM
  - h. Target Award ..... December 2018 PBC Board Meeting
5. **Contract Highlights** – Lori Ann Lypson – PBC
6. **Requests for Information:** send to Public Building Commission of Chicago, Patricia Montenegro, Contract Officer by email: [patricia.montenegro@cityofchicago.org](mailto:patricia.montenegro@cityofchicago.org)
7. **Submittal Due Date:** The deadline for RFP Submissions is **Friday, November 30, 2018 at 1:00pm** local time. Submit one (1) signed original bound copy, two (2) signed unbound copies; and four (4) USB Flash Drives of the electronic version (PDF) in a sealed envelope or container.
8. **Q & A**

