



Meeting Agenda

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

Meeting Date: January 10, 2019 **Meeting Subject:** Pre-Submission Conference

Meeting Time: 10:00 AM **Project Name:** Design-Build Services for Engine Company 115

Meeting Location: The Salvation Army
Ray and Joan Kroc Corps Community Center
Celebration Room
1250 West 119th Street
Chicago, IL 60643 **Contract Number:** PS3020

Meeting Facilitator: Patricia Montenegro
Contract Officer

1. **Welcome**
2. **Design and Construction Overview – Ray Giderof (PBC)**
3. **Procurement Timeline – Patricia Montenegro (PBC)**
 - a. Issue RFP ~~December 11, 2018~~
 - b. Addendum 1 issued January 8, 2019
 - c. Pre-Submission Conference January 10, 2019 at 10:00AM CT
 - d. Questions Deadline Friday, January 11, 2019 at 12:00PM CT
 - e. **Submission Due Date/Time (Phase I) Wednesday, January 16, 2019 at 11:00AM CT**
 - 1) Submit one (1) signed original bound copy, two (2) signed unbound copies; financial statements in a separately sealed envelope, and seven (7) USB Flash Drives of the electronic version (PDF) in a sealed envelope or container.
 - f. PBC RFP Submission Review and Shortlist January 17, 2019 through January 28, 2019
 - g. Submission Due Date (Phase II) (tentative) February 28, 2019
 - h. Interview Short-listed Firms (tentative) March 5, 2019 through March 7, 2019
 - i. Recommendation to PBC Board (tentative) March 2019
4. **RFP Highlights – Lori Ann Lypson (PBC)**
5. **Requests for Information:** Send to Public Building Commission of Chicago, Patricia Montenegro, Contract Officer by email: patricia.montenegro@cityofchicago.org
6. **Q & A**
7. **Networking Session**

