

Pre-Submission Conference for Job Order Contracting (JOC) Services PS3093

November 21, 2024

Mayor Brandon Johnson

Chairman

Ray Giderof

Executive Director



HOUSEKEEPING ITEMS

While we wait...

Please **MUTE** your computers and/or cellphones

- Press *6 to unmute (if asked to speak)

Please **CHANGE** your screen name

- Use 'Your Name (Company Name (or Initials))'
EXAMPLE: Patricia Montenegro (PBC)

Please **ADD** your name to Chat

- Use 'Your Name|Company Name (or Initials)'
EXAMPLE: Patricia Montenegro (PBC)

Please **WAIT** for Q&A to ask questions

- Q&A session will be at the end of each session
- Feel free to use the 'Chat' feature to ask questions





Agenda

Welcome

JOC Program Overview

Procurement Details /
Contract Highlights

Compliance Details

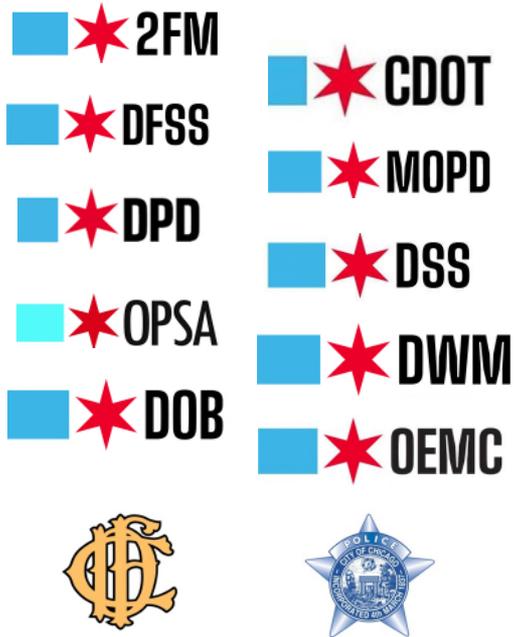
Q & A

WELCOME

Ray Giderof

Executive Director

City of Chicago



Sister Agencies



Cook County



Federal Agencies



User Agencies

TYPES OF WORK

new construction

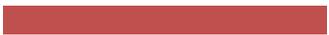
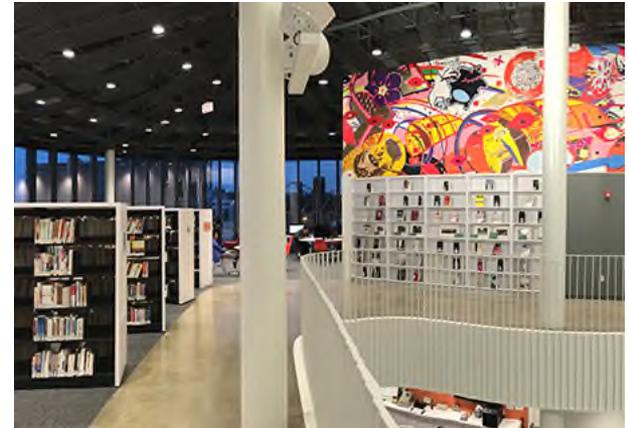
renovations

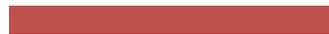
site development

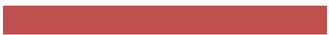
energy conservation measures

infrastructure improvements

emergency repairs







JOB ORDER CONTRACTING PROGRAM DESCRIPTION OF SERVICES

Michael Judd

Regional Director, Operations



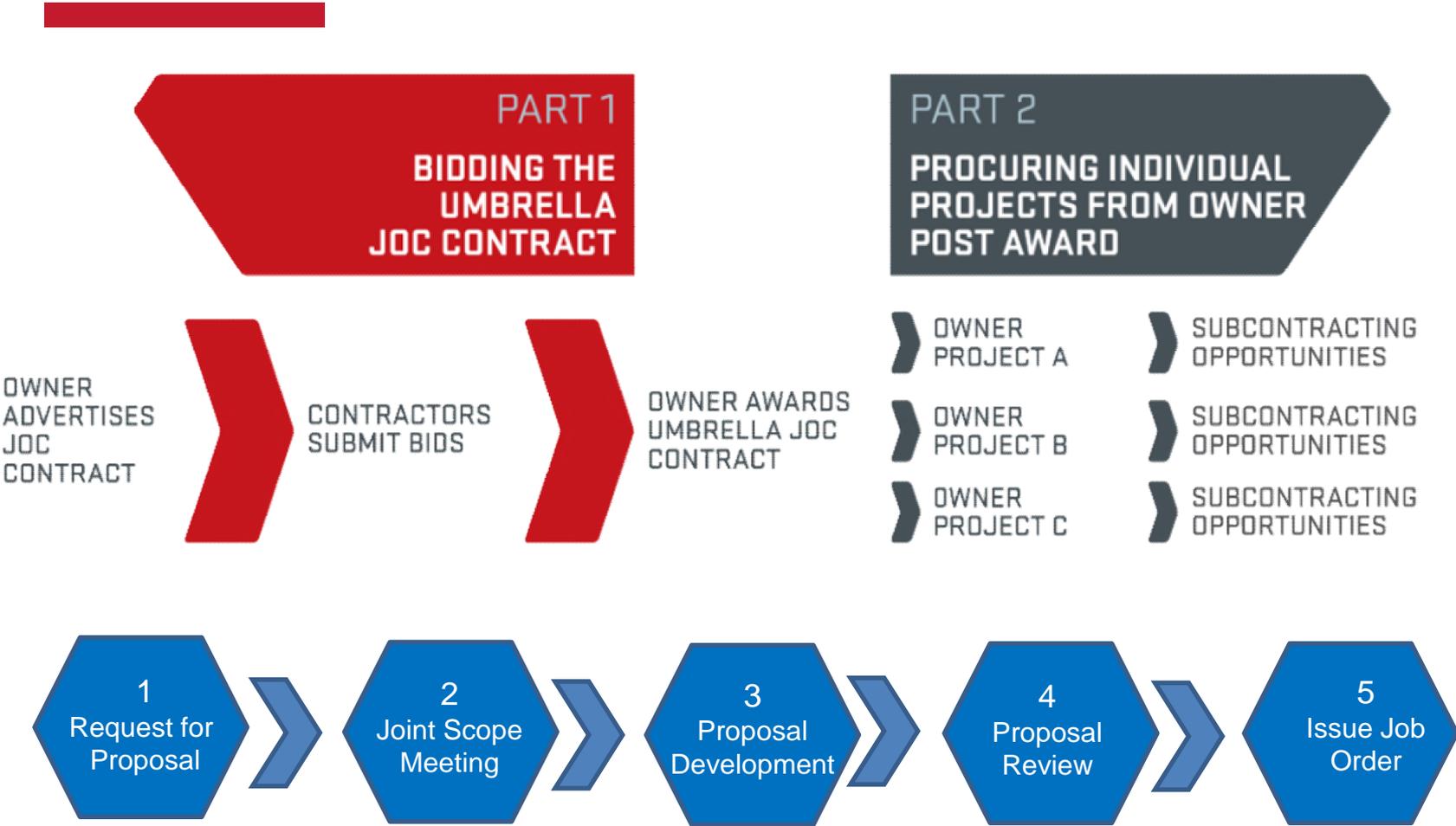
Job Order Contracting (JOC) Program

What is the PBC Job Order Contracting Program?

Job Order Contracting (JOC) Overview

- Indefinite delivery/indefinite quantity process (IDIQ)
- Proposer's Propose an Adjustment Factor applied to Pre-Established Unit Pricing Rates

The JOC RFP / Master Contract Process



JOC Overview:

Why JOC Works For Contractors

Why JOC works for General Contractors

- Profit is a function of volume
- Volume is driven by performance and quality
- JOC provides a steady flow of work
- Long-term relationship with the owner helps develop a partnership
- Reduced risk by having the ability to provide input during project scope development

Why JOC works for Subcontractors

- No projects are identified at the time of bidding, so Prime Contractor cannot staff up to self perform.
- Simplified procurement process for the PBC allowing them to procure more work in a shorter period of time.
- Multiple projects on multiple sites simultaneously.

JOC Overview :

Why JOC Works For Owners

- Fixed-priced, fast-track procurement process.
- Issued Job Orders are Lump Sum pricing.
- On-call contractors ready to perform series of projects at different locations for competitively bid prices
- Ability to accomplish substantial number of individual projects with single competitively bid contract
- Project schedule and financial flexibility through early coordination and scope reconciliation along with means and methods of each project.
- In emergency situations and where minor maintenance and repair is required immediately. JOC can quickly dispatch and direct on-call General Contractors.

Adjustment Factors

What is an Adjustment Factor?

- **An Adjustment Factor is a multiplier applied to the construction tasks** that may increase or decrease the prices listed in the CTC.
- **May bid multiple Adjustment Factors** (normal working hours, other than normal working hours, etc.) that are applied to all Tasks in the CTC.
- **Adjustment Factors should include all direct and indirect costs** not included in the preset prices, and the contractor's overhead and profit.

Importance of Adjustment Factors:

- Determines winning bidder
- Used to price individual job orders
- Price proposal total becomes the lump sum job order amount

Adjustment Factors

Business Costs to be included in the Adjustment Factor?

- Office overhead and profit
- Insurance and bonding
- Job Order development services, Owner meetings and other administrative services
- Subcontractors' overhead and profit
- Cost of financing the work
- Business risks

Adjustment Factors

Project Costs to be included in the Adjustment Factor?

- Project trailer, equipment & supplies & portable toilets for Contractor's use
- Project management & supervision
- Services required to complete project filings & obtain permits
- Preparation & modification of sketches, drawings, submittals, as-built drawings, project photographs & other project records
- Incidental engineering & architectural services
- Basic safety & warning signage, minor barricades & personnel safety equipment.

Calculating the Adjustment Factors: Method to Calculate

What You Need

1. Historical scope of work and final project proposals
2. Construction Task Catalog (provided in the solicitation documents)
3. Overhead costs, including project-related costs
4. Desired profit margin

How to Calculate

1. Calculate final cost of historical project.
2. Add overhead and profit.
3. Price historical project from CTC using scope of work.
4. Divide subtotal (historical project, overhead and profit) by direct cost of work from CTC.

Calculating the Adjustment Factors: Sample Project: Detailed Scope of Work

• Interior Renovation

Normal Working Hours Apply

- Replace Boiler
 - Furnish all equipment, materials and labor to replace oil fired boiler with a high efficiency oil fired boiler and burner units and establish a two-zone system as well as removal of existing hot water tank and installation of new tankless electric hot water system.
- Doors and Hardware
 - Replace 12 interior doors hinges, and hardware
 - Doors shall be 3X7, solid core wood doors
 - Grade 2 locksets with knobs
 - Replace 2 push bar exist devices and door closers on exit doors
- Interior Lighting
 - Replace all lay-in troffer fixtures on first and second floors, 48 in total
 - Replace 4 exit fixtures
 - Replace 12 industrial fixtures in shop area
- Plumbing Fixtures
 - Replace 8 bathroom sinks, 8 faucets, and 8 toilets in men's and women's bathroom in admin building and shop area
 - Replace 4 water fountains

Calculating the Adjustment Factors: Sample Price: CTC vs. Direct Cost

Direct Cost of Work from CTC

- Replace Boiler \$ 33,055.73
- Doors/Hardware \$ 8,282.09
- Lighting \$ 13,119.77
- Plumbing \$ 11,886.53

TOTAL = \$ 66,344.12

Direct Cost of Work from Quotes or Estimates

- Replace Boiler \$ 34,500.00
- Doors/Hardware \$ 7,250.00
- Lighting \$ 12,750.00
- Plumbing \$ 10,500.00

TOTAL = \$ 65,000.00

Calculating the Adjustment Factors:

■A.	Direct Cost of Work from Quotes	\$ 65,000.00
■B.	Overhead 10%*	<u>\$ 6,500.00</u>
■C.	Subtotal (Cost & O/H)	\$ 71,500.00
■D.	Profit 10%*	<u>\$ 7,150.00</u>
■E.	Subtotal (Cost & O/H & Profit)	\$ 78,650.00
■F.	Price From CTC	\$ 66,344.12
■	Adjustment Factor (= E / F) = 1.1855	

***Sample Only – Contractors to Determine Appropriate Overhead & Profit**

Recommendation: Prepare this calculation for more than one sample project

Calculating the Adjustment Factors:

- Importance of Contractor's Adjustment Factors

- Used to Price Individual Job Orders

- Price Proposal Total Becomes the Lump Sum Job Order Price

	Unit Price	x	Quantity	x	Adjustment Factor	=	Total for Task
+	Unit Price	x	Quantity	x	Adjustment Factor	=	Total for Task
+	Unit Price	x	Quantity	x	Adjustment Factor	=	Total for Task
							<hr/>
							Total Job Order Price

Contract Specifics:

Award Based on Best Value

- Price (Adjustment Factors)

ADJUSTMENT FACTOR	% WEIGHT DISTRIBUTION <i>(For Evaluation Purposes Only)</i>
For Projects Greater than \$1,000,000.01, Normal Working Hours	50%
For Projects Greater than and \$1,000,000.01, Other than Normal Working Hours	30%
For Projects Between \$300,000.01 and \$1,000,000.00, Normal Working Hours	50%
For Projects Between \$300,000.01 and \$1,000,000.00, Other than Normal Working Hours	30%
For Projects Equal to or Less than \$300,000.00, Normal Working Hours	50%
For Projects Equal to or Less than \$300,000.00, Other than Normal Working Hours	30%
Non Pre-priced: For Non Pre-priced Work	20%

- Normal Working Hours:
 - Monday through Friday, 6:00 AM to 6:00 PM except Holidays
- Other than Normal Working Hours:
 - Monday through Friday, 6:01 PM to 5:59 AM, and All Day Saturday, Sunday, and Holidays

Adjustment Factor

EXAMPLE

The Respondent shall set forth Adjustment Factors in legible figures in the respective space provided. Failure to submit all Adjustment Factors within a specified Tier will result in the submission being deemed non-responsive. The Contractor shall perform the Tasks required by each individual Job Order using the following Adjustment Factors:

	Adjustment Factor Name	Adjustment Factor Proposed:	X % Weight	= Total
1.	For Projects Equal to or Less than \$300,000.00, Normal Working Hours	<u>1</u> . <u>1</u> <u>8</u> <u>5</u> <u>5</u> <u> </u>	.50	<u>0</u> . <u>5</u> <u>9</u> <u>2</u> <u>8</u> <u> </u>
2.	For Projects Equal to or Less than \$300,000.00, Other than Normal Working Hours	<u>1</u> . <u>2</u> <u>0</u> <u>8</u> <u>0</u> <u> </u>	.30	<u>0</u> . <u>3</u> <u>6</u> <u>2</u> <u>4</u> <u> </u>
3.	Non Pre-priced: For Non Pre-priced Work	<u>1</u> . <u>1</u> <u>2</u> <u>0</u> <u>0</u> <u> </u>	.20	<u>0</u> . <u>2</u> <u>2</u> <u>4</u> <u>0</u> <u> </u>
4.	ADD ALL THE TOTALS IN THE RIGHT COLUMN			<u>1</u> . <u>1</u> <u>7</u> <u>9</u> <u>2</u> <u> </u>

Considerations



- Contractors Should Expect To:
 - In the event that immediate emergency response is necessary, the Contractor shall be required to follow alternative procedures as established by the PBC. The Contractor shall begin work as directed notwithstanding the absence of a fully developed Request for Job Order Proposal, Detailed Scope of Work, or Job Order. The Contractor shall be compensated for such work as if the work had been ordered under the standard procedures.
 - Prepare Incidental Drawings or Sketches for Some Projects
 - Justify Quantity Calculations
 - Explain Detail of Work
 - Prepare Proposals for Some Projects That Might be Canceled
 - Margins on CTC Tasks Vary
 - Maintain a Fully Functioning Field Office
 - Hold Required Licenses
 - Prepare Bid Safe Proposals
 - Obtaining Building Permits

Considerations: Risks of Low Adjustment Factors

- Proposal Building Performance and Evaluation
- Takes Longer to Review Proposals and Creates Stalled Job Order Development
- Reduced Volume of Work and Project Assignments
- Unsupportable Construction Task Items and Exaggerated Quantities that don't line up with the DSOW
- May Shorten Contract time.
- Lost Profitability with no Second Chance to Improve your Margin

Review of Key Points

- Focus on Total Potential Value of Contract
- Evaluate Construction Task Catalog®
 - Analyze Unit Prices
 - Know the General Guidelines for Using the CTC
- Contractor Performance Matters
 - Responsive Service
 - Accurate Proposals
 - Safe and Clean Project Sites
 - High Quality Construction
 - On-Time Completion
 - On Time Close Out

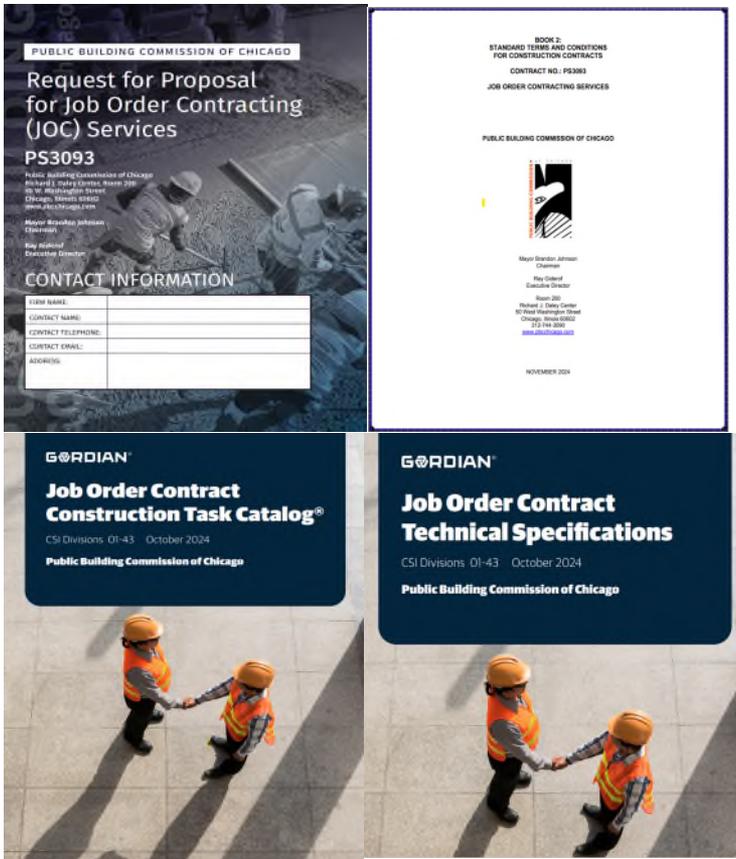


Contractor License Fee

Gordian Software: Internet Based Software Provided with Contract

- The Gordian JOC Management Software Expedites the Job Order Process
 - Price Proposals and Estimates
 - Subcontractor Lists and Reporting
 - Project Tracking and Milestones
 - Required Job Order Forms
- Ongoing Training and 24-hour Support
- The Contractor's JOC System License Fee shall be equal to 1% of the Job Order Price. The Contractor shall include the JOC System License Fee in the Adjustment Factors.

The Contract Documents



Solicitation Document:

RFP Document – Job Order Contracting Services (PS3093)

Book 2:

Standard Terms and Conditions (updated Via Addendum No. 2)

Book 3:

The Construction Task Catalog® (updated Via Addendum No. 1)

Book 4:

The Technical Specifications (updated Via Addendum No. 2)

The Contract Documents

RFP Document – Job Order Contracting Services (PS3093): Instructions and Execution Documents

- Section I: Introduction
- Section II: Key Information
- Section III: Project Summary
- Section IV: Evaluation Criteria
- Section V: Submission Requirements
- Submission Forms A- M
- Exhibits A - K

PUBLIC BUILDING COMMISSION OF CHICAGO

Request for Proposal for Job Order Contracting (JOC) Services

PS3093

Public Building Commission of Chicago
Richard J. Daley Center, Room 200
50 W. Washington Street
Chicago, Illinois 60602
www.pbcchicago.com

Mayor Brandon Johnson
Chairman

Ray Giderof
Executive Director

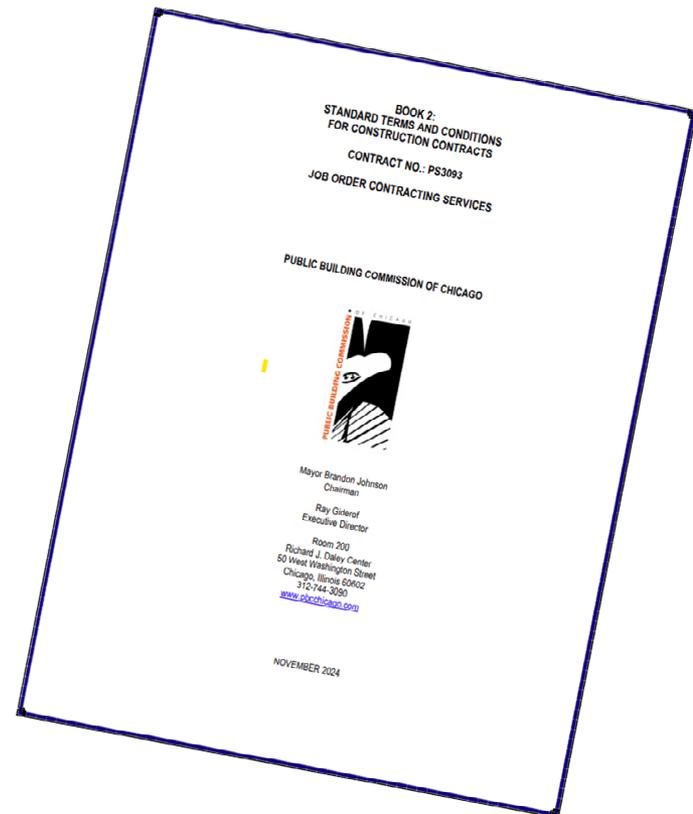
CONTACT INFORMATION

FIRM NAME:	
CONTACT NAME:	
CONTACT TELEPHONE:	
CONTACT EMAIL:	
ADDRESS:	

The Contract Documents

Book 2: Standard Terms and Conditions

- General Provisions
- Project Organization
- Contractor's Obligations
- Contractor's Rights of Assignments and Subcontracts
- Identification, Performance & Payment Bond, and Insurance
- Permits and Licenses
- Contractor's Practices at Site
- Coordination with Others
- Personnel
- Schedule
- Meetings and Progress Documentation
- JOC Supplemental Conditions



The Contract Documents

Book 3: The Construction Task Catalog®

- Catalog of Pre-Priced Construction Tasks
- Organized by Construction Specifications Institute (CSI)
- Based on Local Labor, Material & Equipment Costs
- The tasks represent the “Scope of Work” for the contract
- Contractor must review and understand “Using the Construction Task Catalog®”



The Contract Documents: Construction Task Catalog®



Exterior Improvements	32	32
Bases, Ballasts, And Paving	32 10	
Unit Paving	32 14	

MINOR CSI UOM DESCRIPTION	TOTAL DIRECT UNIT COST	DEMOLITION UNIT COST
<p>32 16 Curbs, Gutters, Sidewalks, And Driveways <small>(32 10)</small></p> <p>32 16 13 Curbs And Gutters <small>(32 16)</small></p> <p>Note: Includes transitions. Demolition Includes two saw cuts (each end) of curbs and gutters for lengths up to 100'. See CSI section 02 41 19 13-00-3 for additional saw cuts within the 100'.</p> <p>32 16 13 13 Cast-In-Place Concrete Curbs And Gutters <small>(32 16 13)</small></p> <p>Note: Includes concrete, forms, rebar, chairs (where necessary), expansion joints, finish and curing.</p> <p>32 16 13 13-0001 Concrete Curb, Cast In Place <small>(32 16 13 13)</small></p> <p>Note: Includes delivered concrete, forms, rebar, chairs (where necessary), expansion joints, finish and curing.</p> <p>32 16 13 13-0002 LF 6" X 12" Cast In Place Concrete Curb 7.18</p> <p>For Up To 20, Add 4.03</p> <p>For >20 To 50, Add 2.27</p> <p>For >50 To 100, Add 0.88</p> <p>For >500 To 1,000, Deduct -0.88</p> <p>For >1,000, Deduct -1.50</p> <p>32 16 13 13-0003 LF 6" X 12" Cast In Place Concrete Curb - Radius 8.18</p> <p>For Up To 20, Add 4.63</p> <p>For >20 To 50, Add 2.61</p> <p>For >50 To 100, Add 1.01</p> <p>For >500 To 1,000, Deduct -1.01</p> <p>For >1,000, Deduct -1.72</p>		

CSI MasterFormat

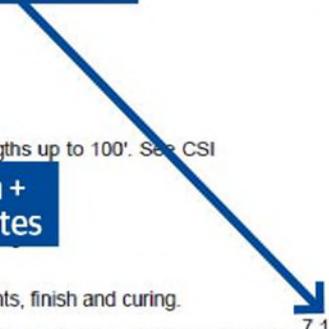
Full description of task

Price includes labor, material + equipment for your location

Demolition price

Section + task notes

Modifiers for variations or quantity discounts



The Contract Documents: Construction Task Catalog®

Book 3: Understanding the Construction Task Catalog – Unit Prices

Unit Prices include, but are not limited to:

- Complete and In-Place Construction
- Cost of Delivery to Project Site
- Unloading, Storage and Handling
- Testing, Calibration, Balancing etc for New Work
- Tasks Such as Windows, Doors, Frames, Countertops Etc. Include Sealant and Caulk
- Portable Toilet, Field Office, Field Office Equipment

GORDIAN®

Using The Construction Task Catalog®

About the CTC:

- ❑ This Construction Task Catalog® (CTC) was developed and customized by The Gordian Group, Inc. specifically for **Owner**, priced locally using current labor, material and equipment costs, and published in Month 2017.
- ❑ The Gordian Group, Inc. licenses the use of this CTC and other proprietary information and software for the sole purpose of providing Job Order Contracting services to **Owner**. Use of this CTC and other proprietary information and software for any other purpose, or for any other entity, is expressly prohibited without the express written consent of The Gordian Group, Inc.

MasterForma™

- ❑ The tasks in this Construction Task Catalog are organized using CSI's *MasterFormat*.



The Unit Prices Include:

LABOR COSTS:

- ❑ Labor costs include direct labor through the working foreperson level at straight-time prevailing wage rates including fringe benefits and an allowance for Social Security, Medicare taxes, worker's compensation, unemployment insurance, and employee benefits.
- ❑ Labor costs include unloading equipment, materials, and tools, and transporting the same up or down 2 1/2 stories and 125' to reach the project site; layout, measuring and cutting to fit; performing the task; disposal of excess material; and time for lunch and breaks.

EQUIPMENT COSTS:

- ❑ Equipment costs include all equipment required to accomplish the task.
- ❑ Mobilization is included for all equipment except large equipment (e.g. cranes, bulldozers, excavators, backhoes, bobcats etc.), which exclude mobilization.
- ❑ Equipment costs include all operating expenses such as fuel, electricity, lubricants, etc.

MATERIAL COSTS:

- ❑ Material costs include the cost of the material, delivery, and all incidentals and accessories integral to the installation.
- ❑ Material costs include manufacturer's and/or fabricator's shop drawings.
- ❑ Material costs for roofing, drywall, VCT, carpet, wall covering, ceiling tile, pipe, conduit, concrete, etc. include an allowance for waste. This list is not intended to be all inclusive, but descriptive of the types of construction materials that are typically sold in standard lengths, sizes and weights.
- ❑ Material costs for imported materials (e.g. aggregate, sand, soil, etc.) include delivery up to 15 miles from the closest approved source.

The Adjustment Factors Include:

The Adjustment Factors include the following costs, unless specifically excluded by the terms of the Contract Documents:

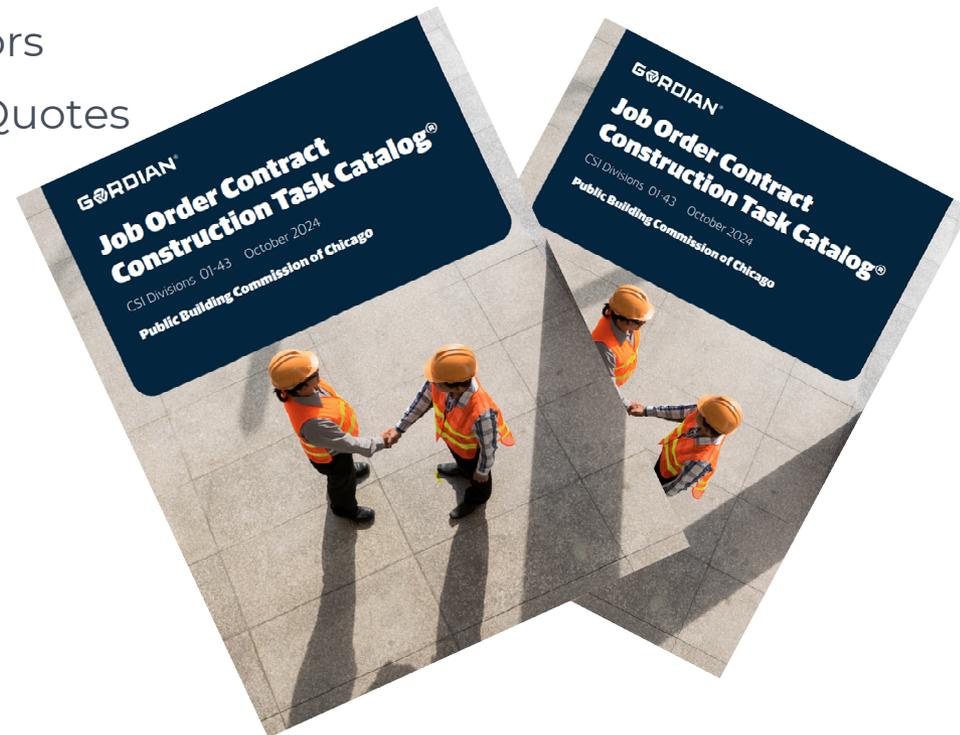
BUSINESS COSTS:

- ❑ Office overhead, including, but not limited to, office space, office equipment, office and management personnel, office supplies, and employee transportation.
- ❑ Insurance and bonding.
- ❑ Profit.

The Contract Documents: Construction Task Catalog®

Book 3: Understanding the Construction Task Catalog – Non Pre-Priced Tasks

- Contractor must have permission from the PBC to use Non Pre-priced Tasks prior to submission
- Three (3) Quotes from subcontractors
- Justification for less than three (3) Quotes



The Contract Document

Book 4: The Technical Specifications

- Specifies Quality of Materials and Workmanship
- Corresponds with Tasks in Book 3 Construction Task Catalog®
- PBC Reserves the Right to Include Additional Specifications





PROCUREMENT DETAILS

Patricia Montenegro

Deputy Director of Procurement

Procurement Details: Procurement Schedule

Issued RFP	November 5, 2024
Pre-Submission Conference	November 21, 2024
Questions Deadline	December 3, 2024 by 4:30PM
Submission Due Date/Time	December 10, 2024 by 4:00PM
Evaluation Period	December 11, 2024 to January 3, 2025
Recommendation to PBC Board	January 14, 2025

Procurement Details: Document Availability

Current Opportunities Page

<https://pbcchicago.com/opportunities/rfpforjocservices/>

RFP Document

[RFP Document for Job Order Contracting Services - PS3093](#)

[BOOK 2 – Standard Terms and Conditions](#)

[BOOK 3 – Gordian Group’s Construction Task Catalog](#)

[BOOK 4 – Technical Specifications](#)

Pre-Submission Conference Materials

- Power Point Presentation
- Sign-in sheets

Addenda

- 1 – issued on November 11, 2024
- 2 – issued on November 19, 2024

Procurement Details: Requests for Information

Submit in writing, via email to:

- Patricia Montenegro, Contract Officer by email:
patricia.montenegro@cityofchicago.org

Procurement Details: Submission Requirements

Electronic Submission

- PDF documents should be searchable PDF form and not a scanned copy
- Original Signatures ([blue ink](#)) or Digital Signature
- Tabbed and in the order prescribed in the Submission Requirements
- Document must be labeled as follows:
'SU_YourFirms'Name_ResponsetoPBCJobOrderContractingServicesRFP_YYYYMMDD'
- **One** complete copy of the RFP document
- Emailed to:
PBC-procurement@cityofchicago.org **AND** patricia.montenegro@cityofchicago.org

Procurement Details: Submission Requirements

Financial Statements

- 3 years of financial statements
- Marked as CONFIDENTIAL
- Emailed as a separate, secure file

NOTE: Sealed in separate envelope, if mailing hard copy

Assist Agencies

PUBLIC BUILDING COMMISSION OF CHICAGO'S ASSIST AGENCIES

Assist Agencies are comprised of Chamber of Commerce and Not-for-Profit agencies that represent the interests of small, minority- and/or women-owned businesses. If your agency would like to be added to the PBC's Assist Agencies list, please send an email to patricia.montenegro@cityofchicago.org.

African American Contractors Association
PO Box #19670
Chicago, IL 60619
Omar Shareef
312-915-5960
aacanafassoc@gmail.com
www.aacanaf.org

Black Contractors United
155 North Michigan Avenue
Suite 300
Chicago, IL 60601
Shynetta Dookery
773-617-5672
bcu@blackcontractorsunited.com
blackcontractorsunited.com

CANDO Corporation
1633 S Michigan Ave
Chicago, IL 60615
LaVerne Hall
(312) 488-9338
LHall@candocorp.net

Chatham Business Association: Small Business Development, Inc.
800 E 78th St
Chicago, IL 60619
Melinda Kelly
(773) 994-5006
melindakelly@cbaworks.org
cbaworks.org

Chicago Cook Workforce Partnership
69 W Washington Street
Suite 2860
Chicago, IL 60602
Mansa Lewis
mlewis@chicookworks.org
(312) 603-0200
chicookworks.org

Chicago Minority Supplier Development Council
216 W Jackson Boulevard
Suite 600 Chicago, IL 60605
Debra Jennings-Johnson
(312) 755-8880
info@ChicagoMSDC.org
chicagomsdc.org

Chicago Urban League
4510 S Michigan Ave, 3rd Floor
Chicago, IL 60653
Kelly Evans
(773) 451-3547
kevans@chiul.org
chiul.org

Chicago Women in Trades
2444 W 16th St
Chicago, IL 60608
Jayne Vellinga
(312) 942-1444
jvellinga@cwit2.org
chicagowomenintrades2.org

ConstructConnect
3825 Edwards Road, #800
Cincinnati, OH 45209
Amanda Bever
(513) 458-5837, Extension 5108336
amanda.beyer@constructconnect.com
ConstructConnect.com

Construction Business Development Center at Prairie State College
202 S Halsted St
Chicago Heights, IL 60411
Cathy Svetandoff
(708) 709-3568
csvetanoff@prainestatedu
prainestatedu

Federation of Women Contractors
4210 W Irving Park Rd
Chicago, IL 60641
Jaemie Neely
(312) 360-1122
info@wochicago.com
wochicago.com

HIRE360 Chicago
2301 S Lake Shore Drive
Lakeside Center, Chicago, IL 60616
Deborah Whitaker
(312) 575-2500
dwhitaker@hire360chicago.com
bids@hire360chicago.com

Hispanic American Construction Industry Association
650 W Lake St, #415
Chicago, IL 60661
Ivete Trevino
(312) 575-0389
itrevino@haciaworks.org
haciaworks.org

Illinois Black Chamber of Commerce
411 Hamilton Blvd, #1404
Peoria, IL 61602
Larry Ivory & Kenyatta Fisher
(309) 740-4430
larryivory@illinoisblackchamber.org
kfisher@ibcc.org
illinoisblackchamber.org

Rainbow/PUSH Coalition
930 E 50th St
Chicago, IL 60615
John Mitchell
(773) 256-2766
jmitchell@rainbowpush.org
rainbowpush.org

South Shore Chamber, Inc.
1750 E 71st St
Chicago, IL 60649
Tonya Trice
(773) 955-9508
trice@southshorechamberinc.org
southshorechamberinc.org



U.S. Minority Contractors Association
1250 Grove Ave, #200
Barrington, IL 60010
Larry Bullock
(847) 852-5010
larry.bullock@usminoritycontractors.org
usminoritycontractors.org

Women's Business Development Center
8 S Michigan Ave, #400
Chicago, IL 60603
Donna Beasley
(312) 853-3477
dbeasley@wbdc.org
wbdc.org

Women Construction Owners & Executives
308 Circle Ave
Forest Park, IL 60130
Mary Kay Monaghan
(708) 366-1250
mkm@mkmservices.com
wcoesa.org

CONTRACT HIGHLIGHTS



Book 1

Instructions and Execution Documents

- Section I: Introduction
- Section II: Key Information
- Section III: Project Summary
- Section IV: Evaluation Criteria
- Section V: Submission Requirements
- Submission Forms
- Exhibits

Book 2

Standard Terms and Conditions

- General Provisions
- Contractor's Practices at the Site
- Quality of Workmanship, Materials and Equipment
- Testing and Inspection
- Shop Drawings, Product Data, Records, and Samples
- Payments
- Changes in the Work
- Events of Default
- Compliance with All Laws
- JOC Supplemental Conditions

Evaluation Criteria

Criteria	Percentage
Technical Competence and Past Performance	25%
Qualifications and Relevant Experience of Key Personnel	25%
MBE/WBE Past Participation	20%
Price	20%
Financial Capacity	5%
References	3%
Responsiveness	2%

Form A – Technical Competence and Past Performance

At a minimum, Respondents shall identify three (3) Projects within the following Tier dollar threshold as follows:

- a. For Tier 1 – Three (3) Projects whose final value is greater than \$1,000,000.01
- b. For Tier 2 – Three (3) Projects whose final value is between \$300,000.01 and \$1,000,000.00
- c. For Tier 3 – Three (3) Projects whose final value is between \$0 and \$300,000.00

FORM A – TECHNICAL COMPETENCE AND PAST PERFORMANCE

Please complete a form for each project identified. A total of three is required.

PROJECT NO. _____	
Project Name:	
Project Type:	<input type="checkbox"/> New Construction <input type="checkbox"/> Renovation <input type="checkbox"/> Other: _____
Agency/Client:	
Agency Type:	<input type="checkbox"/> Public <input type="checkbox"/> Private
Respondent's Role:	<input type="checkbox"/> General Contractor <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Other: _____
Please describe your role on the project. (ie What portion of the work did your firm self-perform? Was it strictly management? Trade specific?)	
Has the project achieved final acceptance after January 1, 2021?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Original Contract Value:	\$ _____
Was project completed on budget? (if no, please explain below or attach explanation.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Final Contract Value:	\$ _____
Was project completed on schedule? (if no, please explain below or attach explanation.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
If applicable, did Project receive LEED Certification?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Level of LEED Certification:	
Was the project permitted? <small>(if no, please explain below or attach explanation.) (if yes, with please identify below the type of permit, the city/town/village and permitting body who issued the permit.)</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Permit:	<input type="checkbox"/> New Construction <input type="checkbox"/> Easy Construction <input type="checkbox"/> Other: _____
City/Town/Village, State:	
Permitting Body:	
CLIENT REFERENCE FOR CONSTRUCTION	
<small>(Please ensure that the contact information listed is correct. If your reference cannot be contacted, this project may not be considered.)</small>	
Name:	
Project Role: <small>(ie Owner or Owner's Designer, Engineer, Program Manager, Construction Manager)</small>	
Phone:	Email Address:
Name:	
Project Role: <small>(ie Owner or Owner's Designer, Engineer, Program Manager, Construction Manager)</small>	
Phone:	Email Address:

FORM B – KEY PERSONNEL

Please complete a form for each Key Personnel.

KEY PERSONNEL			
Role:	<input type="checkbox"/> Project Manager (or Project Lead for Class D&E General Contractors) <input type="checkbox"/> Scheduler <input type="checkbox"/> Superintendent <input type="checkbox"/> MEP Coordinator <input type="checkbox"/> Safety Manager <input type="checkbox"/> Quality Control Manager <input type="checkbox"/> Sustainability Coordinator		
Name:			
Title:			
		Number of years with the firm:	
		Number of years with experience in this capacity:	
Project Type: <i>(Please check all experience that applies to the individual who will be dedicated to this project.)</i>			
<input type="checkbox"/> DIVISION 01 00 00 GENERAL REQUIREMENTS <input type="checkbox"/> DIVISION 02 00 00 EXISTING CONDITIONS <input type="checkbox"/> DIVISION 03 00 00 CONCRETE <input type="checkbox"/> DIVISION 04 00 00 MASONRY <input type="checkbox"/> DIVISION 05 00 00 METALS <input type="checkbox"/> DIVISION 06 00 00 WOOD, PLASTICS AND COMPOSITES <input type="checkbox"/> DIVISION 07 00 00 THERMAL AND MOISTURE PROTECTION <input type="checkbox"/> DIVISION 08 00 00 OPENINGS <input type="checkbox"/> DIVISION 09 00 00 FINISHES <input type="checkbox"/> DIVISION 10 00 00 SPECIALTIES <input type="checkbox"/> DIVISION 11 00 00 EQUIPMENT <input type="checkbox"/> DIVISION 12 00 00 FURNISHINGS <input type="checkbox"/> DIVISION 13 00 00 SPECIAL CONSTRUCTION <input type="checkbox"/> DIVISION 14 00 00 CONVEYING EQUIPMENT		<input type="checkbox"/> DIVISION 15 00 00 MECHANICAL <input type="checkbox"/> DIVISION 16 00 00 ELECTRICAL <input type="checkbox"/> DIVISION 21 00 00 FIRE SUPPRESSION <input type="checkbox"/> DIVISION 22 00 00 PLUMBING <input type="checkbox"/> DIVISION 23 00 00 HEATING, VENTILATING, AND AIR-CONDITIONING (HVAC) <input type="checkbox"/> DIVISION 25 00 00 INTEGRATED AUTOMATION <input type="checkbox"/> DIVISION 26 00 00 ELECTRICAL <input type="checkbox"/> DIVISION 27 00 00 COMMUNICATIONS <input type="checkbox"/> DIVISION 28 00 00 ELECTRONIC SAFETY AND SECURITY <input type="checkbox"/> DIVISION 31 00 00 EARTHWORK <input type="checkbox"/> DIVISION 32 00 00 EXTERIOR IMPROVEMENTS <input type="checkbox"/> DIVISION 33 00 00 UTILITIES <input type="checkbox"/> DIVISION 40 00 00 PROCESS INTEGRATION	
REFERENCES			
REFERENCE #1			
Project:			
Agency/Firm Name:		Title:	
Phone:		Email Address:	
REFERENCE #2			
Project:			
Agency/Firm Name:		Title:	
Phone:		Email Address:	
PLEASE ATTACH RESUME			

Form B – Key Personnel

Project Manager
 Scheduler
 Superintendent
 MEP Coordinator
 Safety Manager
 QA/QC Manager

Form D – Legal Actions

FORM D – LEGAL ACTIONS

I. LEGAL ACTIONS

If the answer to any of the questions below is **YES**, you must provide a type-written, brief description, and/or explanation on a separate sheet following this page. Each question must be answered.

Question	Yes	No
Has the firm or venture been issued a notice of default on any contract awarded to it in the last 3 years?	<input type="checkbox"/>	<input type="checkbox"/>
Does the firm or venture have any legally filed judgments, claims (liquidated damages, or other), arbitration proceedings or suits pending or outstanding against the firm or venture or its officers?	<input type="checkbox"/>	<input type="checkbox"/>
If the answer to the preceding question is "Yes", provide the requisite explanation on a separate sheet and enter the dollar amount of claims or judgments and the contract value of the contract on which the claim was filed _____.		
Within the past 3 years has the firm or venture been a party to any lawsuits or arbitration proceedings with regard to any contracts?	<input type="checkbox"/>	<input type="checkbox"/>
Within the last 3 years, has any officer or principal of the firm or venture ever been an officer or principal of another organization that failed to complete any contract as a result of termination, litigation, arbitration or similar matter?	<input type="checkbox"/>	<input type="checkbox"/>
Has any key person with the firm or venture or its predecessor ever been convicted of or charged with any state or federal crime (excluding traffic violations), including but not limited to, embezzlement, theft, forgery, bribery, falsification or destruction of records, receipt of stolen property, criminal anti-trust violations, bid-rigging or bid-rotating?	<input type="checkbox"/>	<input type="checkbox"/>
Has the firm or venture ever been temporarily or permanently debarred from contract award by any federal, state, or local agency?	<input type="checkbox"/>	<input type="checkbox"/>
Within the last 3 years, has the firm or venture been investigated or assessed penalties for any statutory or administrative violations (including but not limited to MBE, WBE, EEOC violations)?	<input type="checkbox"/>	<input type="checkbox"/>
Has the firm or venture ever failed to complete any work awarded to it?	<input type="checkbox"/>	<input type="checkbox"/>

Form F – Safety

**Complete:
Form F****

**Provide:
Safety Program Manual****

**Quality Assurance and Quality
Control Plan***

Project Scheduling*

*Tier 1 only

**Tiers 1 and 2

FORM F – SAFETY

I. SAFETY

Respondents should be able to demonstrate the quality of their overall safety program as evidenced by their history of citations, OSHA incident rate and Experience Modification Rate (EMR).

SAFETY INFORMATION			
Does your organization have a safety program?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Month and year first implemented:			
Method of review of program.			
Please indicate whether regular work site safety meetings are held and how frequently.			
PLEASE PROVIDE A COPY OF THE TABLE OF CONTENTS FROM YOUR FIRM'S SAFETY/LOSS CONTROL MANUAL			
Have any citations been issued to your organization during the period of the last three years for workplace safety law violation?			<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If yes, please provide detailed information for each occurrence regarding:</i>			
1. The nature of the violation for which your organization was cited.			
2. Summary of your position of the matter			
3. Official resolution of violation			
Please provide your organization's OSHA reportable incident rate:			
<i>(If this is greater than 3.0, please attach your OSHA Form 300A Summaries for the last three years and a written explanation to the qualification questionnaire. Please attach Narrative Statement, if necessary.)</i>			
Please provide a copy of your organization's NCCI current experience modification rate factors ("EMRF") rating worksheet.			
<i>(If this is greater than 3.0, please attach your OSHA Form 300A Summaries for the last three years and a written explanation to the qualification questionnaire. Please attach Narrative Statement, if necessary.)</i>			
PLEASE PROVIDE NCCI RATING FOR THE PAST FOUR YEARS			
Year	NCCI Rating	Year	NCCI Rating

Form G - References



FORM G – REFERENCES

Firms must provide at least **three (3)** references for the projects presented as a part of the firm's demonstrated experience and capacity. Please indicate the name of the company for which each reference is tendered in the Submitting Firm Name box. Firms may submit more than the minimum number of required references. **Current Employees of the Public Building Commission of Chicago are prohibited from being included as valid references.**

FIRM NAME: _____

REFERENCES			
PROJECT NAME:			
Reference Name:		Reference Role on Project:	
Agency/Firm Name:		Email Address:	
Phone:		Mailing Address:	
Submitting Firm's Name:		Submitting Firm's Role on Project:	

Form H – Contractor’s Proposal



FORM H – CONTRACTOR’S PROPOSAL

FORM H: CONTRACTOR’S PROPOSAL

The Contractor hereby acknowledges receipt of the all Contract documents for Contract No. PS3093, including, but not limited to: a) Book 1 – Request for Proposal, Project Information, Instructions to Proposers, and Execution Documents, b) Book 2 – Standard Terms and Conditions, c) Book 3 – Construction Task Catalog®, d) Book 4 – Technical Specifications, and e) Addenda Nos. (None unless indicated below)

Addendum No.	Date of Addendum

Form K – Acceptance

FORM K – ACCEPTANCE

A. PROPOSAL ACCEPTANCE

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed in two (2) original counterparts the day and year first above written.

PUBLIC BUILDING COMMISSION OF CHICAGO

Mary Pat Witry, Secretary

Mayor Brandon Johnson, Chairman

CONTRACTING PARTY

Contractor Name

Address

IF A CORPORATION:

Name: _____

Title: _____

Signature: _____

ATTEST BY: _____

Secretary

IF A PARTNERSHIP:

Partner (Signature) _____

Address

Partner (Signature) _____

Address

Partner (Signature) _____

Address

IF A SOLE PROPRIETORSHIP:

Signature

Address

NOTARY PUBLIC

County of _____ State of _____

Subscribed and sworn to before me on this _____ day of _____, 20____.

(SEAL)
Notary Public Signature

Commission Expires: _____

APPROVED AS TO FORM AND LEGALITY

Date: _____
Neal & Leroy, LLC

Submission Checklist



TAB 1

Cover Letter
Table of Contents

TAB 2

Evaluation Criteria:
Technical Competence and Past Performance - Form A

TAB 3

Evaluation Criteria:
Key Personnel - Form B

TAB 4

Other Criteria:
Licenses and General Information

TAB 5

Other Criteria:
Disclosure Affidavit - Form C

TAB 6

Other Criteria:
Legal Actions - Form D

TAB 7

MBE/WBE, EEO, Community Participation - Form E

TAB 8

Project Scheduling
(Applicable to Tier 1 Respondents only)

TAB 9

Insurance Certificate

TAB 10

Safety - Form F
(Applicable to Tier 1 Respondents only)

TAB 11

QA/QC Plan
(Applicable to Tier 1 Respondents only)

TAB 12

References - Form G

TAB 13

Form M – Joint Venture Affidavit , Joint Venture Agreement
(Applicable only to firms interested in submitting as a Joint Venture)

TAB 14

Form H – Contractor's Proposal
Form I – Proposed Adjustment Factors
Form J– Award Criteria Figure (DO NOT COMPLETE. SUBMIT AS IS)
Form K – Acceptance
Form L – Affidavit of Non-Collusion

FINANCIAL STATEMENTS – Submit in a separately Sealed Envelope – Do not include in Electronic Submission

Evaluation Criteria: Financial Capacity

Contract Highlights

Tiers

- Tier 1 - For Projects Greater than \$1,000,000.01
- Tier 2 - For Projects Between \$300,000.01 and \$1,000,000.00
- Tier 3 - Projects Equal to or Less than \$300,000.00

Basis of Award

Contracts will be awarded to those firms offering the best value to the PBC in terms of technical qualifications and price. The PBC reserves the right to award to other than the lowest price submittals and other weighted factors in the best interest of the PBC.

JOC Deposit

- Tier 1 - \$20,000
- Tier 2 - \$10,000
- Tier 3 - \$5,000

Contract Highlights

Contract Value

- \$6M

Contract Term

- Base Term of the Contract is four (4) years with two (2) one-year options

Scheduling Software Requirements

- Project Specific (ie... Excel, Microsoft Project, to P6)

Liquidated Damages

JOB ORDER PRICE	Liquidated Damages Per Day
Tier 1 - Greater than \$1,000,000.00	\$1,500/Day
Tier 2 - \$300,000.01 to \$1,000,000	\$1,200/Day
Tier 3 - \$0 to \$300,000	\$1,000/Day

Contract Highlights

Prevailing Wages – (Exhibit H)

- Not less than the prevailing rate of wages as determined by the Illinois Department of Labor shall be paid to all laborers, workers and mechanics performing work under this contract.

Payment and Performance Bond

- All Respondents must submit a letter from Respondent's Surety identifying the Respondent's current Bonding Capacity. The letter must include: 1) Your Bonding Capacity (single and aggregate amounts), 2) The current amount of bonding outstanding; and 3) how long the bonding company has been providing bonds.
- Cost of Payment and Performance Bond(s) to be Included as a Reimbursable Task in the Price Proposal

Insurance

- Respondents must submit a sample Certificate of Insurance showcasing their current coverage limits.



COMPLIANCE DETAILS

Patrice Doyle

Director of Compliance

Compliance: MBE/WBE Goals

All projects undertaken by the PBC are closely monitored to determine compliance with MBE/WBE goals.

EXAMPLE

Overall JOC Goal

- ✓ Tier 1 – 32% MBE/WBE
- ✓ Tier 2 – 16% MBE/WBE
- ✓ Tier 3 – 8% MBE/WBE

Project Specific Goals

- ✓ MBE: **40%** of the total dollar value
- ✓ WBE: **8%** of the annual dollar value

Compliance: Certification

PBC ensures that only certified and experienced firms perform the required services.

MBE or WBE firms must be certified with the City of Chicago and/or Cook County to receive credit as an MBE/WBE firm by the PBC.

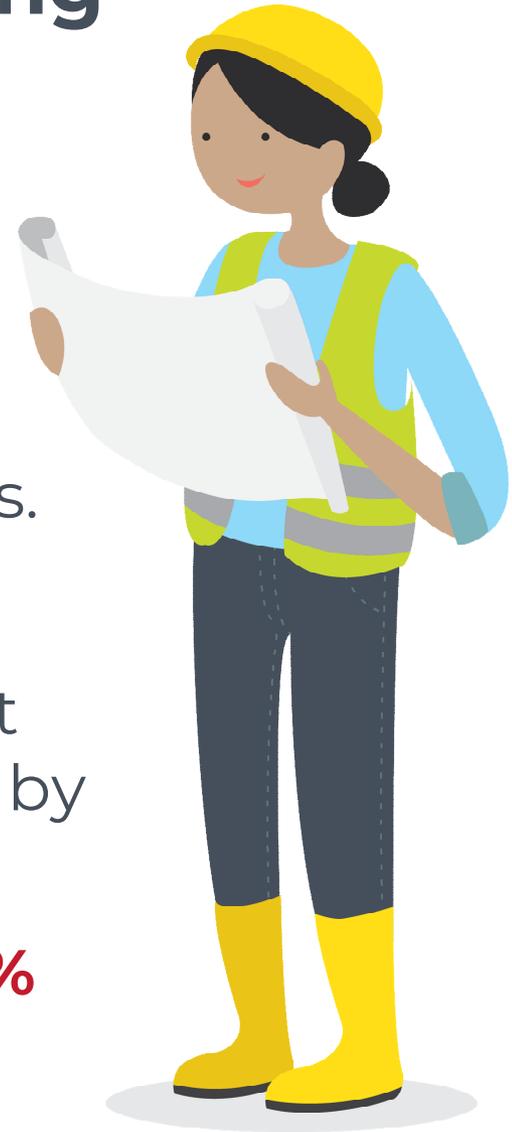


City Residency & Compliance: Community Hiring

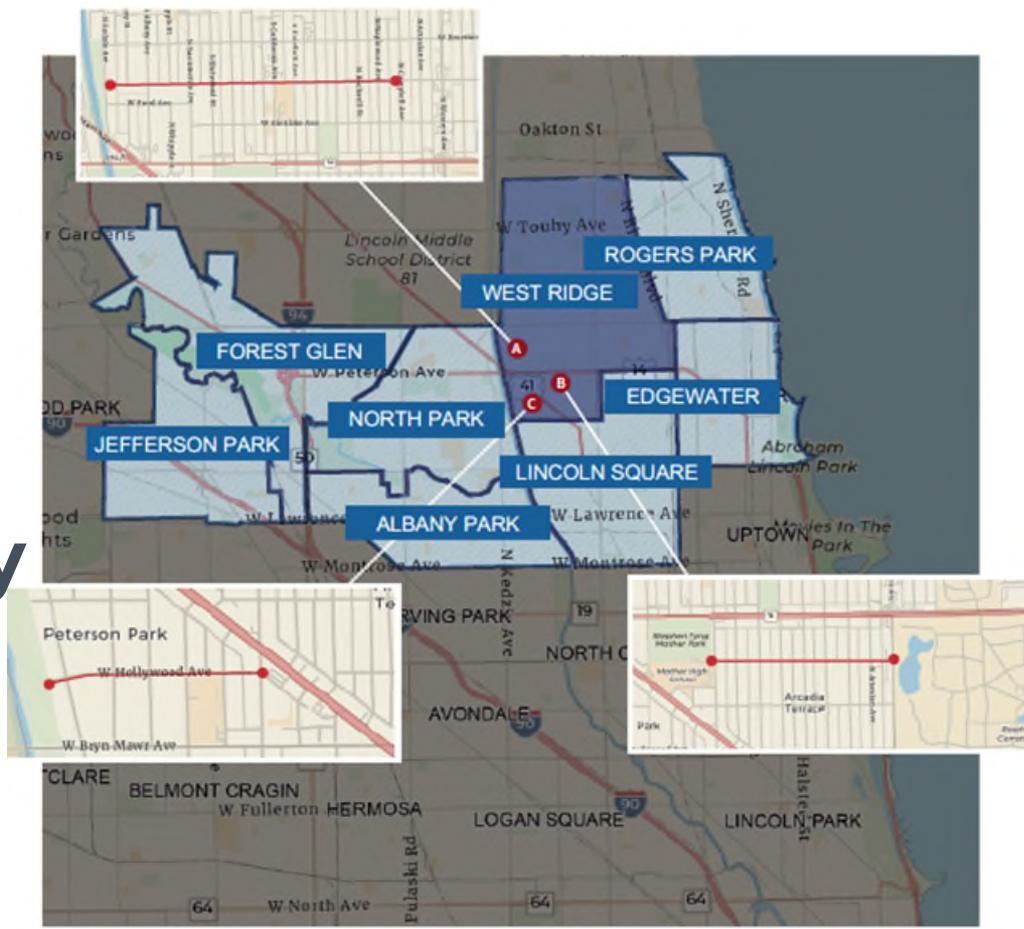
PBC encourages the creation of career opportunities for residents of a project's surrounding community areas, both in the construction trades as well as skilled and unskilled workers.

Typically, the JOC Program will have:

- ☑ **Community hiring goal:** at least **7.5%** of project labor performed by community residents
- ☑ **City residency goal:** at least **50%** of project labor performed by residents of the city of Chicago



SAMPLE: Project Community Area Map



CDOT Collector Street Concrete Flatwork (North Area)

- Project location
- A Granville - Kedzie to Campbell
- B Thorndale Avenue - California to Western
- C Hollywood - Virginia to California
- Project Area
- Community Areas

MBE/WBE, EEO, CRO and CH Participation: Monitoring/Reporting

Documentation and Monitoring

- LCPtracker : Certified Payroll Tracking System
- B2Gnow: MBE/WBE Compliance monitoring
- Established Business, Manufacturers, Suppliers, and Brokers
- Exhibit B - Schedule C
- Exhibit C - Schedule D

EXHIBIT B – SCHEDULE C LETTER OF INTENT TO M/WBE SUBCONTRACTOR

**SCHEDULE C - Letter of Intent from MBE/WBE (1 of 2)
To Perform As
Subcontractor, Subconsultant, and/or Material Supplier**

Name of Project: _____

Project Number: _____

FROM:

(Name of MBE or WBE) MBE _____ WBE _____

TO:

_____ and Public Building Commission of Chicago
(Name of Bidder)

The undersigned intends to perform work in connection with the above-referenced project as (check one):

_____ a Sole Proprietor _____ a Corporation
_____ a Partnership _____ a Joint Venture

The MBE/WBE status of the undersigned is confirmed by the attached Letter of Certification, dated _____, In addition, in the case where the undersigned is a Joint Venture with a non-MBE/WBE firm, a Schedule B, Joint Venture Affidavit, is provided.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above-named project.

The above-described services or goods are offered for the following price, with terms of payment as stipulated in the Contract Documents.

EXHIBIT B – SCHEDULE C LETTER OF INTENT TO M/WBE SUBCONTRACTOR

**SCHEDULE C - Letter of Intent from MBE/WBE (2 of 2)
To Perform As
Subcontractor, Subconsultant, and/or Material Supplier**

PARTIAL PAY ITEMS

For any of the above items that are partial pay items, specifically describe the work and subcontract dollar amount:

If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheet(s).

SUB-SUBCONTRACTING LEVELS

_____ % of the dollar value of the MBE/WBE subcontract will be sublet to non-MBE/WBE contractors.
_____ % of the dollar value of the MBE/WBE subcontract will be sublet to MBE/WBE contractors.

If MBE/WBE subcontractor will not be sub-subcontracting any of the work described in this Schedule, a zero (0) must be filled in each blank above. If more than 10% percent of the value of the MBE/WBE subcontractor's scope of work will be sublet, a brief explanation and description of the work to be sublet must be provided.

The Undersigned (Contractor) will enter into a formal agreement for the above work with the Bidder, conditioned upon its execution of a contract with the Public Building Commission of Chicago, and will do so within five (5) working days of receipt of a notice of Contract award from the Commission.

Additionally, the Undersigned certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Agency requirements and have not violated any City or Sister Agency policy, codes, state, federal or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the Contractor becomes aware of such information, it must immediately disclose it to the Commission.

BY:

Name of MBE/WBE Firm (Print)

Date

Phone

IF APPLICABLE:

BY:

Joint Venture Partner (Print)

Date

Phone

Signature

Name (Print)

Signature

Name (Print)
MBE _____ WBE _____ Non-MBE/WBE _____

Exhibit B – Schedule C



FORM E – MBE/WBE, EEO, CRO, AND CH PARTICIPATION

Please identify and report compliance history for the three (3) most recent projects completed over the last three (3) years for which work was performed by your firm at any of the agencies identified below. Please complete a form for each project identified. A total of three is required.

LOCAL, PUBLIC AGENCIES

- | | |
|-------------------------------|--|
| 1. City of Chicago | 6. County of Cook |
| 2. Public Building Commission | 7. Metropolitan Water Reclamation District |
| 3. Chicago Public Schools | 8. Forest Preserve District of Cook County |
| 4. Chicago Transit Authority | 9. Chicago Park District |
| 5. Chicago Housing Authority | 10. City Colleges of Chicago |

PROJECT # _____	
Local, Public Agency Name:	
Agency Contact:	
Agency Contact Telephone:	
Project Name:	
Project Total:	
Year Completed:	

I. MBE/WBE PARTICIPATION

Respondent must provide evidence of past experience achieving commitments to utilize minority and women owned business enterprises.

MBE Goal	WBE Goal	Attained MBE Goal	Attained WBE Goal
%	%	%	%

I. EEO PARTICIPATION

Respondent must provide evidence of past experience achieving commitments to employ and minority and women journey workers, apprentices and laborers on public projects where Respondent performed as a General Contractor.

Minority	Commitment	Achieved
Journey workers	%	%
Apprentice	%	%
Laborers	%	%
Female	Commitment	Achieved
Journey workers	%	%
Apprentice	%	%
Laborers	%	%

Form E – MBE/WBE, EEO, CRO and CH Participation Form

Compliance: Award Criteria

Please Note: The EEO goals calculation are found on FORM J – AWARD CRITERIA FIGURE and are set for the PBC Job Order Program as follows:

	Minority Journey Workers	Minority Apprentices	Minority Laborers	Female Journey Workers	Female Apprentices	Female Laborers
Tier 1	50%	10%	50%	1%	1%	1%
Tier 2	50%	10%	50%	1%	1%	1%
Tier 3	50%	10%	50%	1%	1%	1%

FORM J – AWARD CRITERIA FIGURE

FORM J - AWARD CRITERIA FIGURE

A. Basis of Award (Award Criteria Figure)

To promote the intended goal of economic opportunity and maximize the use of minority personnel on this project, the Public Building Commission of Chicago has established the Award Criteria Figure formula for the purpose of evaluating proposals and awarding the contract. A contract in the amount of the Total Base Proposal (or Base Contract Price) will be awarded to the responsible bidder with the lowest Award Criteria Figure pursuant to Section III.P Basis of Award above. The Public Building Commission of Chicago reserves the right to check all calculations for accuracy. The fulfillment of the Award Criteria does not abrogate the responsibilities of the Contractor to comply with federal and state requirements under the Equal Employment Act and the Illinois Human Rights Act.

1. Instructions

The Bidder shall complete the Award Criteria Figure Formula and transfer the final Award Criteria Figure - Line 15 to the space provided on the itemized proposal sheet. Failure to complete the formula may be cause for rejection of the Bidder's proposal. The successful bidder will be held responsible for adhering to the figures submitted in Lines 1, 2, 4, 6, 8, 10 and 12 during construction of the project.

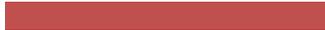
Lines 2, 4 and 6 in the formula shall not be greater than seventy percent (70%) in each category for the sole purpose of determining award of the contract. Similarly, lines 8, 10 and 12 shall not be greater than fifteen percent (15%) in each category for the purpose of award criteria only. The seventy percent (70%) and fifteen percent (15%) goals are not intended to restrict the total number of minority and female employees to be used on the project, but only to establish limiting figures for use in the formula.

2. Award Criteria Figure Formula

Line 1.	Total Base Proposal (Refer to Line 9 of FORM I - PROPOSED ADJUSTMENT FACTORS), in figures	TBD
Line 2.	Percentage of the Journeyworkers hours that the Contractor proposes to be worked by minority Journey workers during construction of the project. (Maximum figure 0.70)	0.50
Line 3.	Multiply Line 2 by Line 1 by 0.04	TBD
Line 4.	Percentage of total Apprentice hours that the Contractor proposes to be worked by minority Apprentices during construction of the project. (Maximum figure 0.70)	0.10
Line 5.	Multiply Line 4 by Line 1 by 0.03	TBD
Line 6.	Percentage of the total Laborer hours that the Contractor proposes to be worked by minority Laborers during construction of the project. (Maximum figure 0.70)	0.50
Line 7.	Multiply Line 6 by Line 1 by 0.01	TBD
Line 8.	Percentage of total Journeyworker hours that the Contractor proposes to be worked by female Journeyworkers during the construction of the project. (Maximum figure 0.15)	.01
Line 9.	Multiply Line 8 by Line 1 by 0.04	TBD
Line 10.	Percentage of total Apprentice hours that the Contractor proposes to be worked by female Apprentices during construction of the project. (Maximum figure 0.15)	.01

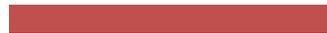
Form J – Award Criteria Figure

NOTE: Submit form AS IS



Joint Ventures

- Form M - Schedule B**
- Joint Venture Agreement
- Certification Letter if MBE/WBE







Sole Point of Contact:

Patricia Montenegro

patricia.montenegro@cityofchicago.org



**PUBLIC BUILDING
COMMISSION** of Chicago